Administrative Office of the Courts

Quality Assurance Consulting Services

Integrated Solutions Group LLC

INH-EDE Steering Committee Follow-on Report #6

October 13th, 2017

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INH EDE – QA Report Interim Findings Report #6

–Introduction	2 min.
–Executive Summary	10 min.
–Assessment	10 min.

Closing/Questions

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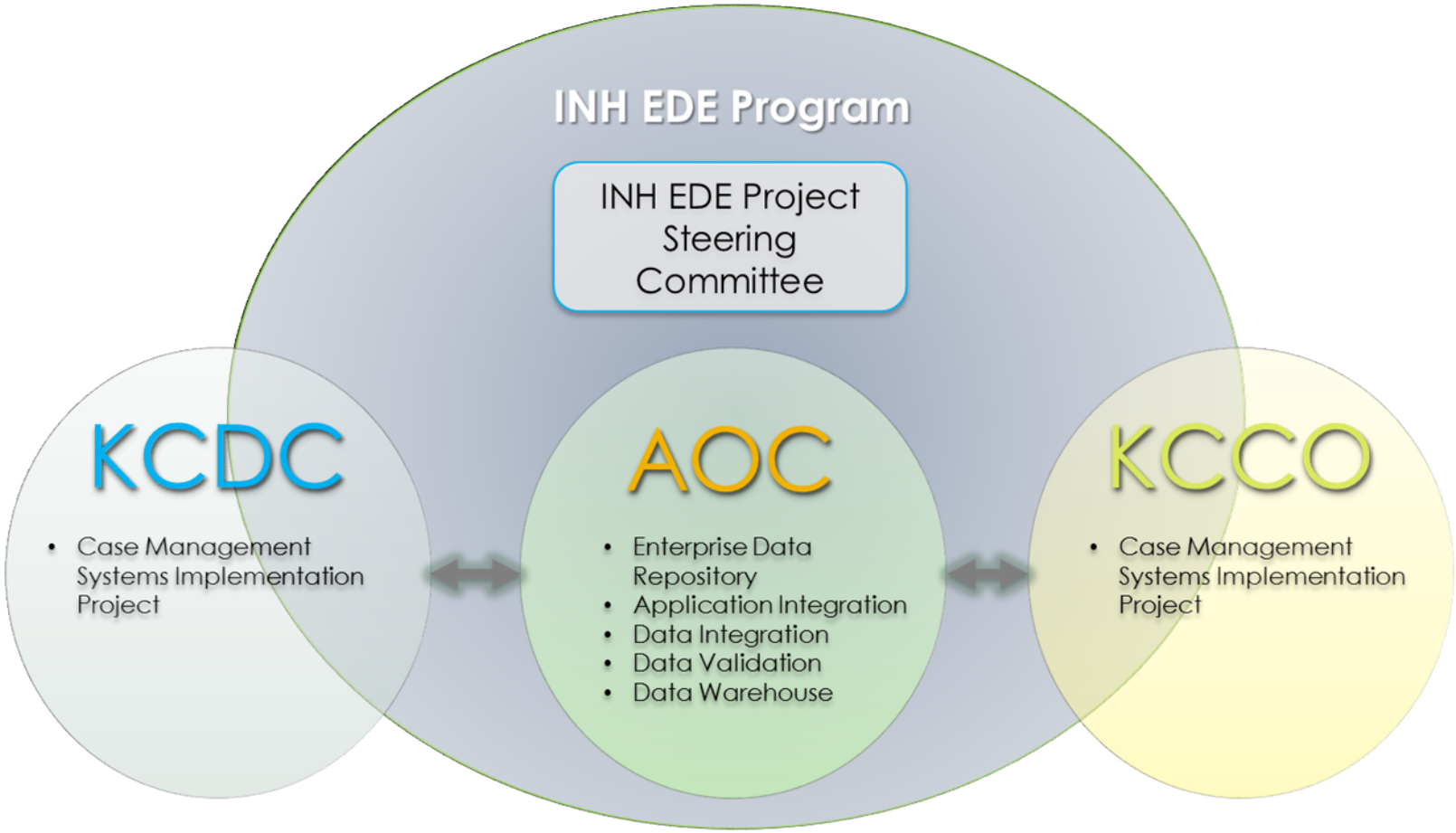
INH EDE Program



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Process for Report #6

- ✓ Assessment Interviews
- ✓ Documentation Discovery
- ✓ Operational Meetings and Observations

ISG Assessment Framework

1. Planning Oversight
2. Project Management
3. Quality Management
4. Requirements Management
5. Software Development
6. System and Acceptance Testing
7. Data Management
8. Operations Oversight

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Assessment Trending

Impact Assessment rating has decreased from previous reporting period

Impact Assessment rating has not changed from previous reporting period

Impact Assessment rating has increased from previous reporting period

Assessment Category	Baseline Report	Report #2	Report #3	Report #4	Report #5	Risk Trending	Report #6
1.0 Planning Oversight	8.0	8.0	7.5	5.0	5.0	↓	3.0
2.0 Program Management	7.5	7.5	6.9	6.5	6.4	↑	6.75
3.0 Quality Management	6.0	7.0	7.0	7.0	9.0	=	9.0
4.0 Requirements Management	7.2	7.2	7.5	8.2	8.0	↓	6.5
7.0 Software Development	7.0	8.0	8.5	8.0	9.1	↓	8.0
8.0 Systems and Acceptance Testing	8.0	7.0	8.0	8.5	7.0	↑	8.0
10.0 Data Management	8.0	8.0	8.0	8.0	9.0	↑	9.0
11.0 Ongoing Operations	-	-	-	2.0	4.0	↑	8.0
Overall Assessment Rating	7.39	7.98	7.62	6.65	7.18	↑	7.62

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Program Accomplishments

1) Technical Accomplishments

- Aligned JIS Data Standards to simplified EDR
- Simplified EDR is now in Production
- JIS to EDR Data Integration functioning
- Data Purge is ready for execution
- Person Search Standard Query can be utilized by consumers
- Person Matching and Data Validation Version 1 successfully demonstrated
- Data Exchanges progress regarding DX/BizTalk tools and JIS link

2) Program Controls

3) Team Communications

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Program Challenges

1) Go-live Readiness
2) Visibility and Standard Reporting
3) Cooperation and Teamwork
4) Decision to go Live

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High Priority Recommendations

Recommendation Summary	Report Ref.
Require AOC and King County PMs to use standard tools for **transparent status** updates to support effective informed go-live decision making by Steering Committee	2.2.3, 2.2.5, 3.2.1, 4.1.1, 4.2.1, 4.3.1, 4.4.1
Promote team coordination and communication by using program's overarching control tools during **team meetings** to plan tasks and activities and to discover coordination points between projects	2.7.1, 2.7.2, 7.1.1, 7.2.1, 7.3.1
Prepare for implementation with a thorough **go-live assessment** mechanism that will aid the steering committee, executive stakeholders and managers in making the final go-live decision.	2.2.5, 8.1.1, 8.1.2, 11.1.1
Manage **resources** to focus on **critical path** activities across projects and tracks through effective management techniques (daily stand-ups, reoccurring weekly PM meetings); move resources across tracks as needed or escalate to management if needed	2.2.3, 2.5.2, 2.6.1

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High Priority Recommendations

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Manage **resources** to focus on **critical path** activities across projects and tracks through effective management techniques (daily stand-ups, reoccurring weekly PM meetings); move resources across tracks as needed or escalate to management if needed	2.2.3, 2.5.2, 2.6.1
Complete the business impact analysis and **prepare** the program's stakeholders for the anticipated changes during the upcoming go-live phases of the program.	2.4.1, 2.4.2
Enact the communication plan and protocols. As go-live phases of the program near, it will be important that all project teams utilize the communication plans agreed to guides and protocols.	2.2.3, 2.5.2, 2.6.1
Develop and communicate data management plans in as streamlined, simplified manner as possible to ensure they are **explained, understood and agreed** to by all stakeholders.	10.1.1

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Close and Questions

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