Superior Court Case Management System (SC-CMS)

Project Update

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October 27, 2017

Recent Activities

Event #6 - October 2017 Go Live

(Clallam, Island, Jefferson, Kitsap, San Juan, Skagit, and Whatcom Counties)

- ✓ Completed business process reviews and technical on site reviews
- ✓ Completed on site Go Live meetings
- ✓ Completed end user training, judicial officer training, and on site training labs - September/October 2017
- ✓ Implemented Superior Court Juvenile staff individualized Odyssey training, webinars, and dedicated one day end user training – August/September 2017

Upcoming Activities
Event #6 - October 2017 Go Live
(Clallam, Island, Jefferson, Kitsap, San Juan, Skagit, and Whatcom Counties)

- Complete document image extracts – October 2017
- For Link-Only counties (Clallam, Jefferson, San Juan) – Complete document links and meta data extracts – October 2017
- **Go Live on-site Support - October 29 – November 9, 2017**
- On–site lessons learned meetings – November 2017
- On-site post Go Live support – Nov/Dec 2017
- Advanced financial training – December 2017
- Forms training – December 2017

Recent Activities

Event #7 - June 2018 Go Live

(Adams, Benton, Chelan, Douglas, Ferry, Grant, Kittitas, Lincoln, Okanogan, Pend Oreille, Stevens, Walla Walla Counties)

- ✓ Completed on-site Odyssey demonstrations – August 2017
- ✓ Completed technical kickoff reviews – August/September 2017
- ✓ Registered end users to begin using Tyler University
- ✓ Power users participated in Event #6 end user training
- ✓ Scheduled and confirmed business process reviews

Upcoming Activities

Event #7 - June 2018 Go Live

(Adams, Benton, Chelan, Douglas, Ferry, Grant, Kittitas, Lincoln, Okanogan, Pend Oreille, Stevens, Walla Walla Counties)

- Prepare for first conversion of case data from SCOMIS to Odyssey – November 2017
- Conduct Power User training – November 2017
- Conduct business process reviews – December 2017 thru February 2018

Other Activities

- ✓ Audit functionality successfully implemented in Odyssey.
- ✓ Judge Edition 2017 successfully implemented statewide to all Odyssey DMS Courts.

Event 6 Implementation

Clallam, Island, Jefferson, Kitsap, San Juan, Skagit, Whatcom

MILESTONES or PROJECT DELIVERABLES	CURRENT PLAN DATE
✓ Kickoff Completed	January 2017
✓ Local Configuration Begins	July 2017
✓ Second Conversion Push and Power User Review	July 2017
✓ 60 Day Go-Live Readiness Assessment	August 2017
✓ 30 Day Go-Live Readiness Assessment	September 2017
▪ Document Image Extracts Complete	October 2017
▪ Document Links and Meta Data Extract Complete	October 2017
▪ End User Training Complete	October 2017
▪ Go Live Implementation	October 2017

Event 7 Implementation

Adams, Benton, Chelan, Douglas, Ferry, Grant, Kittitas, Lincoln, Okanogan, Pend Oreille, Stevens, Walla Walla

MILESTONES or PROJECT DELIVERABLES	CURRENT PLAN DATE
✓ Kickoff Completed	August 2017
▪ Power User Training	November 2017
▪ First Conversion Push and Power User Review	January 2018
▪ 60 Day Go-Live Readiness Assessment	April 2018
▪ 30 Day Go-Live Readiness Assessment	May 2018
▪ Document Image Extracts Complete	June 2018
▪ Document Links and Meta Data Extract Complete	June 2018
▪ End User Training Complete	June 2018
▪ Go Live Implementation	June 2018

Decision Point

- Provide reimbursement for one USB cash drawer to those counties implementing Odyssey and requesting financial assistance.